



The International Consortium for Telemetry Spectrum

Fall 2019 Business Meeting Minutes

The 2019 Fall ICTS Business Meeting was conducted in conjunction with the 2019 International Telemetry Conference on Tuesday, 22 Oct, in Las Vegas, Nevada, USA.

Attendance

Guy Williams (Chair)

Jamie Presser (Region 3)

Christian Herbein (Vice Chairman)

Ray Faulstich (Ex Officio)

Tim Chalfant (Secretary)

Eric Prescott (TE)

Ken Keane (TE)

Call to Order & Welcome. Mr. Williams called the meeting to order with 7 of the 17 voting members present (no policy quorum present). No minutes from the 2019 Spring Business Meeting were available. The meeting was conducted during the ETTC and reviewed/approved the ICTS ETTC Session material. No other new business was conducted. Mr. Williams presented the agenda for this meeting and it was approved without change.

OFFICER REPORTS:

Chairman's Report. Mr. Williams provided the Chairman's Report. The ICTS remains active and is pleased to once again have a Region 3 Coordinator (Welcome Jamie!). Dr. Mayer (Region 1 Coordinator) and Luis Fernando deSouza were unable to travel but will be represented by regional members at this meeting ((Eric Prescott for Region 1, and Mr. Williams for Region 2).

IFT Liaison Mr. Ray Faulstich reported that the annual report, as previously distributed, was submitted for inclusion in *The Proceedings of the International Telemetry Conference*. He will also provide a brief (also previously distributed) to the IFT Board on Thursday.

Secretary & Financial Report. Mr. Chalfant provided the Secretary's report. Website is current and updated thanks to our new web-master, Mr. Bob Baggerman. The Newsletter was distributed in May (before the ETTC). Requested approval for reimbursement of \$253.64 for the Nichols award plaque and \$107.76 for Yahoo Website hosting. A Motion to recommend IFT reimbursement was made (Guy Williams) and seconded (Ray Faulstich). This item was deferred and will be voted on via Email by the attendees as a routine matter. An error was also noted on the membership list previously distributed. Mr. Ken Keane was missing as a Regular Member in the Tech Expert position. Our apologies to Mr. Keane.

Regional Reports: Renaud Urli, attending for Dr. Gerhard Mayer, will provide the Regional report for Region 1. Mr. Guy Williams will present the Region 2 report. Mr. Jamie Presser will provide the Region 3 report. These reports were presented in the ITC Session and are included in the Proceedings of the ITCS on the ICTS website.



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OLD BUSINESS

Website.

The website (www.telemetryspectrum.org) is expensive and difficult to maintain. Mr. Baggerman presented a solution to convert the website to a Wikki format (easier to maintain) under In Motion web hosting (Same as TSCC). A mockup of our site has been develop and looks identical to the Yahoo site. After discussion it was established that the critical capabilities needed in our website are;

- General ICTS Information
- Posting of ICTS Session Proceedings
- Newsletter
- Points of Contacts
- ICTS Email addresses\ICTS Distribution Lists

The Vendor Corner, private area (document markup and sharing), and other pages were determined as unused and not needed at this time. If we do another WRC-07-type effort we may need these but currently ICTS activity is low (almost dormant).

Going to the InMotion platform will also save us about \$30 annually. We are currently paying Yahoo \$107, In-Motion will provide us a better site for about \$80. A Motion to change our website hosting to In-Motion was made (Tim Chalfant) and seconded (Guy Williams). The vote was conducted as a routine business action (no quorum needed) and approved.

Newsletter

An Outreach Broadcast Email and Newsletter will be provided in the Jan/Feb time frame (post WRC-19). Inputs for the 2020 ICTS Newsletter are requested from all members.

By Laws Revision Status

The revision 2 changes to the By-Laws were reviewed by the IFT without comment. These are now the current By-Laws until further notice.

NEW BUSINESS

Quorum Issue

A revision of the By-Laws maybe needed to address the difficulty in achieving an ITCS voting quorum required for policy matters. The By-Laws allow “routine business” matters of the ICTS to be voted on by a majority of the attendees, but policy matters (Election of Officers, Amendment, Suspension or Adoption of By-Laws) require a regular member quorum (51% of Officers (3), past officers (6), Regional Coordinators (3), Tech Experts (6, 1 vacant), Ex-Officio (1), and member emeritus (currently 0). A proposal to exclude past officers and emeritus members from quorum determination (retaining voting rights when present) would ease the difficulty in policy voting. Tim Chalfant took an action to look into this.



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Member Emeritus

Tim Chalfant nominated three ICTS members for Member Emeritus status; Mr. Jean-Claude Ghnassia, Mr. Darrell Ernst, and Mr. Mikel Ryan. These three distinguished gentlemen were three of the founding fathers of ICTS and well deserved this recognition. All present agreed. These members will be contacted to determine if they are desirous of maintaining an active interest and participation in ICTS matters and member Emeritus status.

Nichols Award Criteria

Tim Chalfant proposed we consider updating the Nichols Award Criteria. There was a concern with several of the 10 papers presented by the ITC Paper Chairman that they were not aligned with the criteria. Currently the criteria require “Subject matter must be principally about telemetry spectrum management, preservation, protection, or advocacy.” It was suggested that this line be change to “Subject matter must be principally about telemetry spectrum management, preservation, protection, decisions, trends, or advocacy,” to promote more papers in that direction.

It was also decided to change the scoring criteria. The current criteria have four, 25 point each, categories (Technical, Clarity, Timeliness, Impact). The last 2 of 4 scoring categories (Timeliness and Impact) were combined into one 25-point score and the Technical score was increased from 25 points to 50 points.

Future of the ICTS

Guy Williams raised the question: is ICTS still valid? The future of ICTS was discussed. The origins of ICTS trace back to the build-up and success at WRC 07. The following WRCs have not the same level of AMT interests, ICTS Session attendance is waning, attendance at the business meeting is down, does the ICTS still have a valid mission? Should the ICTS go dormant, waiting for another “WRC-07” issue to be raised? Our past usefulness has depended on WRC Threats: While recently not significant, it is still a valid mission. We may need to expand our mission to promote “green” telemetry; telemetry capabilities friendly to the environment outside the telemetry user (spectrally efficient, interference immunity, ability to share spectrum, ...). These are the papers winning the Nichols award. Maybe we need to promote this type of “green telemetry” more in the ITC and ETTC. Maybe present a European Nichols Award also? Good future discussion.

CONCLUSION

The next ICTS Business Meeting will coincide with the European Test and Telemetry Conference (June 11-13, 2019) in Nuremberg, Germany.

Submitted by

Tim Chalfant, Secretary

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