



INTERNATIONAL CONSORTIUM FOR TELEMETRY SPECTRUM

Minutes of the 35th ICTS Business Meeting

27 October, 2015 (Las Vegas NV, USA)

The general business meeting of the International Consortium for Telemetry Spectrum was called to order at 1715 hrs with 8 members in attendance (attachment 1)

Chairman's Report

Mr. Ghnassia reports a very successful 6 months since the last meeting. Members and interested parties are referred to the *ICTS Annual Report* published on the website.

Officers & Regional Coordinator Reports

Vice-Chairman; Mr. Ryan reported that the ICTS session at ITC was full and should be another exceptional session. ICTS is looking good!

Secretary-Treasurer; The Nichols Award plaques were completed by AV Trophy (Lancaster CA) for a cost of \$229.30. Mr. Faulstich will be provided a receipt for IFT reimbursement.

Region 1; Dr. Mayer discussed his involvement in the CEPT and reported that with the help of Mr. Gnassia they support several WRC Working Parties. Mr. Eric Prescott (UK) has joined the ICTS and will be assisting in regional efforts. Other members are being sought. These efforts will be detailed in his briefing on Wednesday in the ICTS session.

Region 2; Mr Ryan stated that the region 2 report will also be detailed in the ICTS session presentation. He is also seeking new membership in the region for ICTS.

Region 3; Mr. Ernst is serving as the action Region 3 coordinator due to the lack of membership from Australia and Asia. We are still actively seeking members but currently have no candidates.

ICTS Newsletter/Website

Mr. Chalfant reported that the website (<http://telemetryspectrum.org>) has been update post the Spring meeting results. All presentations have been loaded and Lidia Sabatini has been able to make all recommended changes and updates. Mr. Ghnassia will provide a copy of the 2015 General Session slides to Mr. Chalfant for uploading to the Website.

An ICTS Newsletter has not been published since we lost our SEE representative. Since the Website is serving that purpose today, a motion was entertained (Ernst), seconded (Penna), and approved (8:0) to suspend the current ICTS newsletter.



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Outreach Actions

Australia; A meeting was held between the US DOD and the Australian MOD on Spectrum Encroachment. Several ICTS members were in attendance and were able to present the ICTS Charter to the Australian attendees for membership consideration. Mr. Ernst will follow-up on these actions.

WRC; Although the ICTS will not have an official presence at WRC15 we will have several members who will provide reports to the ICTS membership from the WAR. Mr. Sousa (BR) and Mr. Keane (US) will keep us informed as needed and provide a post-WRC report.

Nichols Award

2015; The winning paper was written by Mr. Jesus Nevarez (WSMR Range Operations Telemetry) and Mr. Joshua Dannhaus (WSMR Systems Engineering Directorate). Both individual plaques and a company plaque will be presented by Mr. Ryan tomorrow during the ITC Opening session.

2016; We remain very happy with the award plaques and will keep the same company (AV Trophy) and format for 2016. No changes proposed.

ICTS General Session Agenda

The 2015 ITC ICTS session (Session 9) agenda was adjusted for time durations but an effort was made to retain the time slots as dictated by the ITC Program. Item 4 (Brazil's ANATEL...) was revised to include other subject matter as the original briefing as proposed by Mr. Souza was unavailable.

ICTS Membership Recruiting

The ICTS members have been encouraged by the IFT Board to more actively recruit new (read; younger) members. They are very concerned with regards to the age of the ICTS membership core. A discussion of potential members was held with several names brought forward as potential members. Actions were taken to reach out to these folks with the ICTS vision and solicit their membership.

2016 Elections

2016-2018 Officer Nominations from the Regional Coordinators were discussed and a ballot determined. The 2016-2018 Officers will be;

Chairman;	Mr. Mikel Ryan (US)	Region 1 Coordinator;	Dr. Gerhard Mayer (DE)
Vice Chairman;	Mr. Darrell Ernst (US)	Region 2 Coordinator;	Mr. Mikel Ryan (US)
Secretary-Treasurer;	Mr. Tim Chalfant (US)	Region 3 Coordinator;	Mr. Darrel Ernst (US) (a)

The ICTS wishes to thank the past officers for their fine performance in 2014-2016. We especially appreciate the support and efforts of the outgoing Chairman, Mr. Jean Claude Ghnassia. Well done Jean Claude!

New Business



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ByLaws; A discussion on updating the ICTS By-Laws to reflect the new process with the IFT covering the ICTS Treasurer responsibilities was conducted. Should we change the “Secretary-Treasurer” position to “Secretary”? Mr.Chalfant took an action to propose a revision to the By-Laws at the Spring meeting (36th, June16 in Toulouse).

Conclusion

Mr. Ryan, serving as the new Chairman, thanked the attendees and concluded the meeting at 1830.

Submitted by;

Tim Chalfant
Secretary-Treasurer



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Attachment 1

Attendance

Jean Claude Ghnassia	(France)	Chairman, Region 1 Coordinator
Mikel Ryan	(USA)	Vice Chairman
Tim Chalfant	(USA)	Secretary-Treasure
Gerhard Mayer	(Germany)	Region 2 Coordinator
Darrell Ernst	(USA)	Region 3 Coordinator (acting)
Ray Faulstich	(USA)	IFT Liaison to the ICTS
Scott Hoschar	(USA)	
Sergio Penna	(Brazil)	
Ken Keane	(USA)	